

Hiraddug Playgroup Policy Pack

Staff & Employment Policy

It is recognised that a high adult child ratio is essential to provide good quality pre-school care and education.

Within the group : -

- There should be at least one member of staff to every four children in the morning session and one member of staff to every eight children in the afternoon sessions.
- All staff will have qualifications or will be working towards gaining the necessary qualifications.
- Staff will attend regular in service training through Wales PPA.
- An equal opportunities employment policy will be worked towards, seeking to offer job opportunities equally to both men and women, with and without disabilities from all religious, social, ethnic and cultural groups.
- There will be regular staff meetings to provide opportunities for staff to plan the curriculum and discuss the children's progress.
- Regular appraisals will be held in order to support staff.
- The recruiting appointing and employing of staff will be adhered to in line with all relevant legislation.
- Parents/Carers and volunteers will be encouraged to take advantage of training opportunities.
- The budget should include an allocation towards training costs.

Revised January 2009